

**Sept 12, 2018**

## **Hello Coaches and Managers,**

Proskate is proud to be your apparel supplier for the 2018/2019 Season!

Proskate will be in attendance at the majority of your try outs to size players and this information will be forwarded by your WMW admin Team once teams are established to help elevate trying to obtain a sizing kit. If you missed us, there are sizing kits at our Westend Store located at 16972-111 Avenue NW, Edmonton, AB T5M 4C9. 780-481-5532

### **How to Place an order:**

1. Please use the forms in the excel format, and send them via email in the exact same format. PDF's, goggle docs, taking a picture, hand written orders, etc will not be accepted. This slows the process down and your order will be returned.
2. If your Team requires decorating you will also be using the forms supplied, completely filled out in the format you get them in.
3. A 50% deposit is required either through a money transfer or credit card at the time of ordering
4. If you are adding a sponsor name, we require ai, eps for all embroidery and a min PDF format for transfers. There is a charge for digitizing for embroidery.
5. Art approval will be sent back for your approval along with a summary of your order for one last check for spelling of names, numbers, sizes, products. After you have approved the order will proceed with your order and you will be given a delivery date

### **Decorating options and Timelines: The goal is to deliver all orders within a 4 week time frame**

1. Embroidery for names and numbers for suits we already have the WMW logo on will be 2 weeks or less for youth only
2. New orders that require embroidery will be 4 weeks or less on all orders
3. Tech Tees, shorts, Pullover Hoodies, practice jerseys are a transfer will be 3 weeks or less

What if your team is not ordering anything specific, but you have individual players that would like some product? The westend store is where the majority of the products will be on display for sale or we can order the products in using the same forms and format.

### **Ordering Dates:**

1. **October 1 or sooner**
2. **October 15**
3. **October 29 (we will accept orders after this date, there may be a longer delay)**

### **Looking for something not offered?**

Proskate has access to hundreds of suppliers for Christmas gifts, yearend, coach gifts- just send in a request to get started.

**Getting started:** Email: [darrells@proskate.ca](mailto:darrells@proskate.ca) for your excel order forms and decorating forms and any questions you may have.

**Other services we offer:**

At Proskate we know the importance of a good quality skate fit to maximize your player(s) development and make your job of teaching easier.

We would also be happy to check all pieces of equipment, especially helmets to insure everything is tightened up and safe. The players can bring their whole bag or any pieces they want an assessment on.

You can book a night at our store to have all your players skates assessed at no charge. We have the capacity to take two teams in a night.

If a player requires a blade alignment we will work with each player and parent to make their skates perform at the highest level. There is a fee for this service.

**Fund Raising Opportunity:**

If your Team is looking for a fund raising opportunity Proskate has a skate sharpening pass that you can make \$1000- please contact Darrell Saunders for more information

If you require more information please email Darrell Saunders [darrells@proskate.ca](mailto:darrells@proskate.ca) for more information.

